

Duarte Sports Facilities Rental Application and Agreement

Applicant Information													
Organization Name:	Contact Name:												
Contact Number:	Contact Email:												
Mailing Address:													
Nonprofit Status: <input type="checkbox"/> Yes <input type="checkbox"/> No (Please attach written proof of Nonprofit Status: IRS 501(c)3, Franchise Tax Board Letter or Charter, and full rosters including participant's name, address and phone number)													
Reservation Details													
Date/s of Use:	Type of activity:												
<u>Day of Week: (Circle)</u>	<u>Arrival Time:</u>	<u>Event Begins:</u>	<u>Departure Time:</u>	<u>TOTAL HOURS:</u>									
Su M T W Th F S	_____ am/pm	_____ am/pm	_____ am/pm	_____									
Su M T W Th F S	_____ am/pm	_____ am/pm	_____ am/pm	_____									
Is the Event Open to the Public? <input type="checkbox"/> Yes <input type="checkbox"/> No		Event Used to Raise Money? <input type="checkbox"/> Yes <input type="checkbox"/> No											
Estimated Attendance: Adults _____ Minors _____ TOTAL _____		Profits will be used for: _____											
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top; padding: 5px;"><u>DUARTE SPORTS PARK (Lights)</u> _____ Baseball Field _____ _____ Softball Field A _____ _____ Baseball Field B _____ _____ Softball Field C _____</td> <td style="width: 33%; vertical-align: top; padding: 5px;"><u>BASKETBALL/TENNIS</u> _____ Duarte Sports Park _____ _____ Encanto Park _____ _____ Royal Oaks Park East _____ _____ Royal Oaks Park West _____</td> <td style="width: 33%; vertical-align: top; padding: 5px;"><u>OTIS GORDON (Lights)</u> _____ A-Entire Field _____ _____ A-Practice Field (North) _____ _____ A-Practice Field (South) _____ _____ B-Entire Field _____ _____ B-Practice Field (North) _____ _____ B-Practice Field (South) _____ _____ Restrooms _____</td> </tr> <tr> <td style="vertical-align: top; padding: 5px;"><u>BEARDSLEE PARK</u> _____ Game (Entire Field) _____ _____ Practice Field (West) _____ _____ Practice Field (East) _____ _____ Restrooms _____</td> <td style="vertical-align: top; padding: 5px;"><u>ENCANTO PARK</u> _____ Game Field _____ _____ Practice Field (North) _____ _____ Practice Field (South) _____ _____ Multipurpose Field _____ _____ Restrooms _____</td> <td style="vertical-align: top; padding: 5px;"><u>FUTSAL COURTS</u> _____ North _____ _____ South _____</td> </tr> <tr> <td style="vertical-align: top; padding: 5px;"><u>PICKLEBALL COURTS</u> Court # _____ 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6</td> <td style="vertical-align: top; padding: 5px;"><u>OTHER:</u> _____</td> <td style="vertical-align: top; padding: 5px;"><u>NORTHVIEW PARK</u> _____ A-1 _____ _____ A-2 _____</td> </tr> </table>					<u>DUARTE SPORTS PARK (Lights)</u> _____ Baseball Field _____ _____ Softball Field A _____ _____ Baseball Field B _____ _____ Softball Field C _____	<u>BASKETBALL/TENNIS</u> _____ Duarte Sports Park _____ _____ Encanto Park _____ _____ Royal Oaks Park East _____ _____ Royal Oaks Park West _____	<u>OTIS GORDON (Lights)</u> _____ A-Entire Field _____ _____ A-Practice Field (North) _____ _____ A-Practice Field (South) _____ _____ B-Entire Field _____ _____ B-Practice Field (North) _____ _____ B-Practice Field (South) _____ _____ Restrooms _____	<u>BEARDSLEE PARK</u> _____ Game (Entire Field) _____ _____ Practice Field (West) _____ _____ Practice Field (East) _____ _____ Restrooms _____	<u>ENCANTO PARK</u> _____ Game Field _____ _____ Practice Field (North) _____ _____ Practice Field (South) _____ _____ Multipurpose Field _____ _____ Restrooms _____	<u>FUTSAL COURTS</u> _____ North _____ _____ South _____	<u>PICKLEBALL COURTS</u> Court # _____ 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6	<u>OTHER:</u> _____	<u>NORTHVIEW PARK</u> _____ A-1 _____ _____ A-2 _____
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<p>Applicant's Agreement: I hereby certify that I shall be personally responsible on behalf of this group for any damage or unnecessary abuse of any building, grounds, or equipment growing out of the occupancy of said premises by our group. I agree to the conditions set forth in the approval of this application and further agree to abide by and enforce the rules and regulations of the City of Duarte. I certify that all above statements are true and correct. I understand that any misstatement or omission of a material fact may be sufficient cause for cancellation of use of the facility. I am aware that all fees are due and payable eight (8) working days in advance of the activity and I have inspected the facility and am satisfied with its condition as a safe and playable field. I, as participant or renter fully understand that the use of the listed facility exposes me to the risk of personal injury, death or property damage. I hereby release, discharge and agree not to sue the City of Duarte or its employees for any injury, death or damage to or loss of personal property arising out of, or in connection with participation in the rental of this field from whatever cause, including the active or passive negligence of the City of Duarte or its employees. The parties to this agreement understand that this document is not intended to release any party from any act of omission of "gross negligence," as that term is used in applicable case law and/or statutory provision. In consideration for being permitted use of fields, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of Duarte from any and all claims, demands actions or suits arising out of or in connection with the rental of field/facility. I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL.</p>													
Applicant's Signature: _____				Date: _____									
Office Use Only													
Date Received:		Received By:											
<input type="checkbox"/> Approved <input type="checkbox"/> Denied		Reason for Denial:											
<u>Fees:</u>		<u>Deposit:</u>											
Rental Hours _____ @ \$ _____	\$ _____	Amount:	\$ _____	Rcpt. #: _____									
Cleaning/Damage Bond #2120	\$ _____	Date Rcvd.:	_____	Rcvd. By: _____									
Restroom Stocking Fee #4406	\$ _____	Bal. Due:	\$ _____	Due By: _____									
<u>Miscellaneous Charges</u>		<u>Balance Paid:</u>											
_____	\$ _____	Amount Rcvd:	\$ _____	Rcpt. #: _____									
TOTAL FEES	\$ _____	Date Rcvd.:	_____	Rcvd. By: _____									
Director of Parks & Recreation Department													