

CITY OF DUARTE 2024/25 Budget Workshop

April 30, 2024



2024/25 Budget Process

- February 27 Mid-year budget report
- March 4 Budget materials distributed to Dept Heads
- April 23 Capital Projects Workshop
- April 30 City Council budget workshop
- June 11 City Council budget adoption





Budget Discussion

- General Fund Revenues
- General Fund Expenses
- Other Funds
- Duarte Park (continue from CIP workshop)
- Summary & Staff Direction



Projected General Fund – 2024/25

GF Revenues	\$23,738,400
GF Expenditures	<u>\$25,801,400</u>
Deficit	(\$ 2,063,000)

\$2M in Special Projects funds (former ARPA)



Projected General Fund - Revenues

FY 2024-25

General Fund Revenue is projected to be \$300k more than 23/24

Construction related revenues are less than recent years, but at or above historical averages

Sales Tax revenue is slightly more than recent years

Property Tax revenue is slightly more than prior year



Projected General Fund - Revenues

FY 2024-25

Building Permit
revenue -
\$500,000

19/20 \$2.1M, 20/21 \$2.1M, 21/22 \$2.5M,
22/23 \$700k, 23/24 \$550k

5-year average prior to 19/20 = \$550k

Plan Check
revenue -
\$400,000

19/20 \$1.5M, 20/21 \$2M, 21/22 \$1M,
22/23 \$289k, 23/24 \$600k

5-year average prior to 19/20 = \$375k

Conservative assumptions do not include Wyndham, Twn Ctr north, or school site
development



Projected General Fund - Revenues

FY 2024-25

Sales Tax revenue \$10.2 million	20/21 \$9.5M
	21/22 \$10.8M
	22/23 \$9.8M
	23/24 \$10M



Projected General Fund - Expenses

FY 2024-25

Overall General Fund Expenses are \$1.9M more than 2023/24

\$2M for first phase of Landscape Median Project funded by Special Project fund (former ARPA)

LA County Sheriff's contract - \$191k increase

Capital projects funded by General Fund per the CIP workshop



Projected General Fund - Expenses

FY 2024-25

LA County Sheriff's Contract

2023/24 Contract Amount	\$4,904,300
3.06% cola	<u>150,100</u>
	5,054,400
12.5% Liability Trust Fund	<u>593,300</u>
Total 2024/25 Est. Contract	\$5,647,700

23/24 w. LTF \$5,457,000, so increase is \$191k



Projected General Fund - Expenses

FY 2024-25

Capital Projects

- General Fund – Pops Rd Parking Lot \$150k, City Yard electrical \$300k, Teen Ctr Flooring \$20k, City hall Façade \$928k, Fitness Ctr equipment \$35k, Historical Museum ADA restrooms \$10k, New LED lights for Lena V, Royal Oaks & TPC parks
- Special Project Funds (former ARPA) – Phase 1 Landscape Median project



Projected General Fund - Expenses

FY 2024-25

Carry over Project/Programs

- Finish Recreation Trail Landscape design \$50k
- Continue with Lee Associates on Town Center North \$80k
- Complete Pool Deck Renovation Plans \$192k



Projected General Fund - Expenses

FY 2024-25

New Project/Programs

- November 2024 election \$110k
- ALPR Camera System \$45k
- Hazard Mitigation Plan \$40k
- Public Art Utility Box Program \$16k
- New Family attractions at City Picnic \$7k
- Seniors Got Talent event \$6k
- Additional CHYLL (middle school) programming \$4k
- Two Duarte Dance travel competitions \$5k
- Teen Ctr Ice machine \$4k
- Upgrade internet at Teen Ctr, Public Safety & City Hall \$7k



Projected General Fund – 2024/25

GF Projected Revenues	\$23,738,400
GF Projected Expenditures	<u>(\$25,801,400)</u>
GF Projected Deficit	(\$ 2,063,000)

Estimated GF Fund Balance as of June 2025

Non-spendable – Land Held for Resale	\$ 2,739,000
Restricted – Development Projects	\$ 2,050,000
Restricted – Storm Drain Projects	\$ 94,000
Restricted – Pension Costs	\$ 249,000
Committed – Vehicle Replacement	\$ 31,000
Committed – Public Art	\$ 224,000
Assigned – Special Projects	\$ 2,649,000
Unassigned (86%)	\$22,162,800



Projected Other Funds – 2024/25

Carryover Projects

- Huntington Dr Street PS&E & Traffic Study City limit to City limit - \$200k Gas Tax
- Watson Recreation Trail improvements - \$800k Federal Appropriation grant
- Highland Promenade - \$1.1M Measure M grant
- Fish Cyn trail assessment - \$46k grant
- ADU standard plan design - \$30k Affordable Housing funds
- SB 9 New Dev. guide for duplex and lot split - \$40k Affordable Housing funds



Projected Other Funds – 2024/25

New Projects/Programs

- Citywide Traffic Counts - \$40k Gas Tax
- 24/25 Annual St Rehab Project – \$1.2M SB1, Measure M & R
- 24/25 Annual Concrete Repair - \$150k Measure R
- 24/25 Sidewalk Maint Project - \$120k Measure R & TDA
- 24/25 Annual Striping Project - \$70k Gas Tax
- Safe Routes to School improvements - \$30k Measure R
- 24/25 Annual Asphalt Repair - \$90k Gas Tax
- Annual ADA Ramp project - \$141k CDBG
- Hacienda Park Drywell project - \$150k Measure W
- Community Center AV Upgrades - \$185k PAEG



Duarte Park (cont.) – 2024/25

Duarte Park Improvements

- Dog Park - \$348k
- Outdoor Boxing Area - \$85k
- Parking Lot - \$575k
- Play Area - \$643k
- Restroom Plaza - \$444k
- Basketball Court - \$94k
- Picnic Shelter Area - \$95k
- New Park Building - \$3M
 - (demo, site prep & grading = \$400k+)
 - (electrical, landscaping & lighting = \$550k+)



Next Steps

- Staff will answer questions and expand on details as needed
- Recommended that Council give staff direction for any inclusion/exclusion in final budget to be brought to Council for adoption on June 13th

